

Record of Officer's Decision

The Openness of Local Government Bodies Regulations 2014 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Date of Decision:	20 th March 2023
Decision Maker (Officer):	Anastasia Simpson, Assistant Director (Partnerships)
Authority for Delegated Decision (Cabinet/Committee Decision or Scheme of Delegation – provide reference):	Part 3, Schedule 2 – Responsibility for Council (Non-Executive Functions) – Paragraph 8 (Part 3.6).
Identify which Portfolio Holder(s)/Committee Chairman consulted?	Cllr Jayne Chapman BEM, Chairman of the Human Resources & Council Tax Committee.
Ward Member(s) consulted?	Not Applicable
Is it a Key Decision?	Not Applicable as this decision relates to a Non-Executive Function.
Is it subject to call-in?	Not Applicable as this decision relates to a Non-Executive Function.
Decision Made:	To pay FMP HR & Payroll Software Limited for the Team Spirit maintenance covering the period of 01/04/2023 - 31/03/2024, unit cost £20,612.45.
Reason for Decision (if a report was produced to support the Decision, refer to or attach it):	The FMP HR & Payroll Software Limited are providers of the Council's HR & Payroll system, which allows TDC to manage employee data, including payroll, contract arrangements, benefits, and compliance.
Highlight any associated risks/finance/legal/equality considerations:	Expenditure is within established budgets.
Details of any Alternative Options Considered and	Work is currently underway to explore alternative system options upon expiry of the existing contract 2024.

<p>rejected (together with reasons):</p>																									
<p>Details of any declarations of interest (by Portfolio Holder/Committee Chairman who was consulted by the officer, which related to the decision)</p> <p>If relevant, a note of the dispensation granted by the Monitoring Officer:</p>	<p>Not Applicable.</p>																								
<p>Reason Decision, or supporting Report, is not published:</p> <p><i>Tick one or more of the specific exemptions,</i></p> <p><u>and</u></p> <p><i>Give more information in the final box with regards to why the exemption applies and outweighs the public interest test (which is in favour of disclosure).</i></p>	<table border="1"> <tr> <td data-bbox="576 734 635 808">x</td> <td data-bbox="635 734 1380 808">Not applicable – Decision [and report] to be published</td> </tr> <tr> <td colspan="2" data-bbox="576 808 1380 891"> <p>If Report is not to be published – tick one of the following boxes:</p> </td> </tr> <tr> <td data-bbox="576 891 635 965"></td> <td data-bbox="635 891 1380 965">The report supporting the Decision contains confidential information</td> </tr> <tr> <td data-bbox="576 965 635 1077"></td> <td data-bbox="635 965 1380 1077">The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:</td> </tr> <tr> <td data-bbox="576 1077 635 1122"></td> <td data-bbox="635 1077 1380 1122"> <ul style="list-style-type: none"> • Relates to an individual </td> </tr> <tr> <td data-bbox="576 1122 635 1167"></td> <td data-bbox="635 1122 1380 1167"> <ul style="list-style-type: none"> • Likely to reveal the identity of an individual </td> </tr> <tr> <td data-bbox="576 1167 635 1267"></td> <td data-bbox="635 1167 1380 1267"> <ul style="list-style-type: none"> • Relating to financial or business affairs of a person or organisation </td> </tr> <tr> <td data-bbox="576 1267 635 1379"></td> <td data-bbox="635 1267 1380 1379"> <ul style="list-style-type: none"> • Relates to a claim for legal professional privilege in legal proceedings </td> </tr> <tr> <td data-bbox="576 1379 635 1603"></td> <td data-bbox="635 1379 1380 1603"> <ul style="list-style-type: none"> • Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment </td> </tr> <tr> <td data-bbox="576 1603 635 1760"></td> <td data-bbox="635 1603 1380 1760"> <ul style="list-style-type: none"> • Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime </td> </tr> <tr> <td colspan="2" data-bbox="576 1760 1380 1939"> <p><u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information</p> </td> </tr> <tr> <td colspan="2" data-bbox="576 1939 1380 2009"> <p>Reasons: [insert]</p> </td> </tr> </table>	x	Not applicable – Decision [and report] to be published	<p>If Report is not to be published – tick one of the following boxes:</p>			The report supporting the Decision contains confidential information		The Report supporting the Decision falls within an exemption pursuant to Schedule 12A of the Local Government Act 1972 Information:		<ul style="list-style-type: none"> • Relates to an individual 		<ul style="list-style-type: none"> • Likely to reveal the identity of an individual 		<ul style="list-style-type: none"> • Relating to financial or business affairs of a person or organisation 		<ul style="list-style-type: none"> • Relates to a claim for legal professional privilege in legal proceedings 		<ul style="list-style-type: none"> • Reveals that the Council proposes to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or to make an order or direction under any enactment 		<ul style="list-style-type: none"> • Relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime 	<p><u>And</u> is exempt if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information</p>		<p>Reasons: [insert]</p>	
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Officer

Signed: *Anastasia Supsa*

Title: Assistant Director, Partnerships

Date: 20th March 2023